



Performance Budgeting

Project Q6 Summary Report

Version 1.0
January 4, 2011

Prepared for:
Commonwealth of Virginia
VA-090724-PPC

Prepared by:

PROJECT
performance
CORPORATION
Part of the AEA group

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Record of Changes/Version History

Change/Version Number	Date of Change	Impacted Section/Description of Change	Person Entering Change
.1 - draft	12/29/2010	Submitted for Approval	Lee Hodges
1.0 – Final	01/04.2011	Final Approved by COVA	Lee Hodges

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1 Introduction

1.1 Purpose

The purpose of this document is to summarize the client meetings and action items that occurred during the third quarter of the Performance Budgeting (PB) project, from October 1, 2010 through December 31, 2010.

1.2 Organization

This document is intended as a summary for the COVA Project Manager and is organized into the following sections:

- Section 1, Introduction
- Section 2, Meetings Summary
- Section 3, Action Item Summary

2 Meetings Summary

Between October 1, 2010 through December 31, 2010, the following PB Project meetings took place:

- 3 PB Project Steering Committee meetings
- 9 PB Project Management Team meetings
- 1 Training Module review meetings
- 17 Client Pull-Ups related to Changes/Defects
- 9 IV&V In-Progress Review Interviews
- 1 Finite Matters meeting
- 8 Daily Help Desk calls
- 1 Agency Spend Plan Kick-Off meeting
- 1 Strategic Planning Kick-Off meeting
- 1 Strategic Planning Meeting with DPB Secretary
- 4 Agency Spend Plan Requirements sessions
- 4 Strategic Planning Requirements sessions
- 1 Follow-Up Meeting with DPB regarding Strategic Planning Questions
- 2 Phase 2 Planning Meetings
- 1 Phase 2 Kick-Off Meeting and Webinar for Agencies
- 1 Internal Demo of Virginia Performs

3 Action Item Summary

Links to the Action Items in PB Project Repository are below.

3.1 Steering Committee Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>

3.2 PB Project Management Team Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>