



Performance Budgeting

Project Q5 Summary Report

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Prepared for:
Commonwealth of Virginia
VA-090724-PPC

Prepared by:

PROJECT
performance
CORPORATION
Part of the AEA group

1760 Old Meadow Road
McLean, VA 22102

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1 Introduction

1.1 Purpose

The purpose of this document is to summarize the client meetings and action items that occurred during the third quarter of the Performance Budgeting (PB) project, from July 1, 2010 through September 30, 2010.

1.2 Organization

This document is intended as a summary for the COVA Project Manager and is organized into the following sections:

- Section 1, Introduction
- Section 2, Meetings Summary
- Section 3, Action Item Summary

2 Meetings Summary

Between July 1, 2010 through September 30, 2010, the following PB Project meetings took place:

- 3 PB Project Steering Committee meetings
- 9 PB Project Management Team meetings
- 11 Training Module review meetings
- 11 UAT Daily Calls with testing community
- 10 Client Pull-Ups related to Go-Live
- 1 Agency Outreach meeting and 1 Webinar related to User Acceptance Testing
- 2 Webinars related to Agency Admin Roles
- 1 Webinar related to Reporting
- 1 Webinar related to using the Knowledge Center
- 2 Reports related meetings
- 1 508 Compliance Review meeting
- 1 Go-Live Checklist meeting
- 2 Preliminary Scope Review & Phase 2 Planning meeting
- 1 Agency Administrator Meeting
- 1 PB Help Demo Meeting
- 1 DLAS Interface Meeting

3 Action Item Summary

Links to the Action Items in PB Project Repository are below.

3.1 Steering Committee Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>

3.2 PB Project Management Team Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>