



Performance Budgeting

Project Q1 Summary Report

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Prepared for:
Commonwealth of Virginia
VA-090724-PPC

Prepared by:

PROJECT
performance
CORPORATION
Part of the AEA group

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Change/Version Number	Date of Change	Impacted Section/Description of Change	Person Entering Change
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Table of Contents

1	Introduction	1
1.1	Purpose.....	1
1.2	Organization.....	1
2	Meetings Summary	2
3	Action Item Summary	3
3.1	Steering Committee Action Items.....	3
3.2	PB Project Management Team Action Items	3

1 Introduction

1.1 Purpose

The Purpose of this document is to summarize the client meetings and action items that occurred during the first quarter, August 3, 2009 through October 31, 2009, pertaining to the Performance Budgeting Project.

1.2 Organization

This document is intended as a summary for the COVA Project Manager and is organized into the following sections:

- Section 1, Introduction
- Section 2, Meetings Summary
- Section 3, Action Item Summary

2 Meetings Summary

Between August 3, 2009 and October 31, 2009, the following meetings took place pertaining of the Performance Budgeting Project:

- 3 PB Project Steering Committee Meetings
- 5 PB Project Management Team Meetings
- 12 Requirements Meetings
- 6 Pre-Design / Design for Operating Budget and Budget Execution Meetings
- 8 Pre-Design / Design for Capital Budget Meetings
- 5 Interface and Data Conversion Meetings
- 3 Business Process Redesign (BPR) Meetings
- 4 Organization Change Management (OCM) Meetings
- 6 Development Environment Meetings

3 Action Item Summary

Links to the Action Items in PB Project Repository are below.

3.1 Steering Committee Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>

3.2 PB Project Management Team Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>