

# 2011 Legislative, Budget, and Strategic Planning Calendar

as of September 2, 2011

April 15, 2011	DPB issue instructions to agencies for 2012-2014 maintenance reserve subprojects
April 15, 2011	DPB issues capital instructions to agencies for development of six year plan required by Chapter 1
April 29, 2011	Agencies submit updates to first, second, and third quarter performance measures
May 16, 2011	Agencies submit 2012-2014 MR requests
May 16, 2011	Agencies submit six year capital requests
June 2, 2011	DPB provides localities with list of ATL programs and their targets
June 13, 2011	Deadline for agencies to submit transactions for FY 2011
June 13, 2011	PB system available for FY 2012 transactions
June 15, 2011	Deadline for agencies to submit packages for reappropriations of capital projects for FY 2012
June 17, 2011	Deadline for cabinet secretaries and agency heads to submit the “Acknowledgement of Notification of Provisions of the Appropriation Act Relating to Indebtedness of State Agencies”
June 17, 2011	Deadline to submit FY 2012 PB system adjustments that must be in place when CARS is opened for the new year
July 15, 2011	Deadline for institutions of higher education to submit to DPB updated operating plans
July 25, 2011	DPB opens base budget module to agencies  DPB issues strategic planning instructions to agencies
July 29, 2011	Last day for agencies to submit legislative proposals to Office of Attorney General for review  Summary of legislative proposals due to Cabinet Secretary and DPB
August 12, 2011	DPB opens base budget adjustment module in PB system to agencies  DPB issues technical budget adjustment instructions to

	agencies  Last day for agencies to submit legislative proposals to Cabinet Secretary
August 15, 2011	Base budgets due from agencies
August 18, 2011	Joint Money Committee (JMC) meeting of House Appropriations, Senate Finance, and House Finance Committees – year end financial report
August 26, 2011	DPB opens decision package module in PB system to agencies
August 30, 2011	Deadline for localities to notify DPB of their selections
September 1, 2011	Base budget and technical budget adjustments due from agencies
September 9, 2011	Agency and service area plans completed by agencies and submitted to DPB
September 10, 2011	DPB certifies locality selections
September 15, 2011	Six-year nongeneral fund module open in PB system for agencies.
September 19, 2011	Decision packages due from agencies
September 30, 2011	Deadline for agencies to submit budget execution adjustment to clear out convenience subobject codes other than the xx95 series
October 1, 2011	DPB decides allocation for localities that do not make a selection
October 14, 2011	Deadline for agencies to submit nongeneral fund estimates due to DPB.
December 19, 2011	Governor presents budget to Joint Money Committee (JMC)  Secretary of Finance presents revenue outlook to JMC  Director of Planning and Budget presents overview of Governor’s Budget Amendments to JMC
January 8, 2012	Localities paying by check make payments to DOA